**The Inside Out Trust**

**(working name of Berkshire Care Trust)**

**Safeguarding Policy**

STATUS: TO BE APPROVED AT AGM IN JUNE

APPROVAL DATE: JUN 23

REVIEW DATE: JUN 25

## **OUR SAFEGUARDING POLICY**

This policy applies to the board of Trustees or anyone working on behalf The Inside Out Trust (the working name of the Berkshire Care Trust).

This policy reflects that through our day to day work TIOT trustees and volunteers do not work directly with children, young people or vulnerable adults. In addition, we do not deal even indirectly with children but only with service user over the age of 18. As a result the decision has been made that DBS checks for trustees and volunteers will not routinely be sought.

The purpose of this policy is:

* To protect children, young people and vulnerable adults who have any interaction with TIOT. This includes the children of adults who work with us.
* To protect all other people who engage with or are supported by TIOT.
* To provide staff and trustees with the overarching principles which guide our approach to safeguarding and to provide support, advice and safeguarding guidance.

TIOT believes that a child, young person or vulnerable adult should never experience abuse of any kind. We have a responsibility to promote the welfare of all children, young people and vulnerable adults to keep them safe. We are committed to practise in a way that protects them.

This policy should be reviewed bi-annually.

## **LEGAL FRAMEWORK**

This policy has been drawn up on the basis of law and guidance that seeks to protect children and young people, namely:

* Children Act 1989
* United Convention of the Rights of the Child 1991
* Data Protection Act 1998
* Sexual Offences Act 2003
* Children Act 2004
* Protection of Freedoms Act 2012
* Working Together to Safeguard Children guidance 2018
* GDPR and the Data Protection Act 2018

## **WE RECOGNISE THAT**

* The welfare of the child is paramount, as enshrined in the Children Act 1989.
* All children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse.
* Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
* Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people’s welfare.
* These principles apply also to vulnerable adults.

## **WE WILL SEEK TO KEEP CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS SAFE BY**

* Maintaining and implementing an effective e-safety policy and related procedures, including the use of images in our marketing and communications activity
* Declaring to applicant/ grantee organisations visited by TIOT trustees or volunteers, that TIOT trustees and volunteers are not DBS checked and therefore should always be accompanied
* Ensuring that TIOT trustees always prepare visits with the organisation in advance.
* Providing effective management for trustees through supervision, support and training where appropriate
* Sharing information about safeguarding, child protection and good practice with trustees.
* Sharing any concerns with agencies that need to know.

## **GUIDANCE FOR STAFF, TRUSTEES AND VOLUNTEERS**

* All trustees who work indirectly (via monitoring and other visits) with vulnerable adults and/or children receive safeguarding training. This should include definitions of abuse and signs of abuse.
* It is important that there is an understanding of when it is necessary to go to a safeguarding board (see Appendix) about a concern and when it is necessary to break confidentiality.
* Safeguarding concerns should be reported to the Chair of TIOT.

## **APPENDIX - SAFEGUARDING CONTACT INFORMATION**

## **Bracknell Forest:**

Adult and children boards were merged in 2019.

(<https://bracknellforestsafeguarding.org.uk/> )

Email: [BFSB@bracknell-forest.gov.uk](mailto:BFSB@bracknell-forest.gov.uk)

## **Reading**

Part of the Berkshire West Multi-Agency Safeguarding Board (<https://www.berkshirewestccg.nhs.uk/MASA>)

**For Adults:**

Reading’s Local Adult Safeguarding Board can be found here: <http://www.reading.gov.uk/adultabuse>

Phone: 0118 937 3747 (Adult Care Team) OR 01344 786 543 (Emergency Duty Team - out of hours)

Email: [safeguarding.adults@reading.gov.uk](mailto:safeguarding.adults@reading.gov.uk)

**For Children:**

Reading’s Local Child Safeguarding Board can be found here with contact details for each eventuality: <http://www.readinglscb.org.uk/>

## **Slough**

All details for safeguarding in Slough can be found here: <https://www.sloughsafeguardingpartnership.org.uk/>

**For Adults:**

Phone: 01753 475111 (Adult Care Team)

Email: [safeguarding.adults@slough.gov.uk](mailto:safeguarding.adults@slough.gov.uk)

**For Children:**

Phone: 01753 875362 (Child Care Team)

Email: [Safeguardingboards@slough.gov.uk](mailto:Safeguardingboards@slough.gov.uk) or [sloughchildren.referrals@scstrust.co.uk](mailto:sloughchildren.referrals@scstrust.co.uk)

## **West Berkshire**

Part of the Berkshire West Multi-Agency Safeguarding Board (<https://www.berkshirewestccg.nhs.uk/MASA>)

**For Adults:**

Phone: 01635 519056 (Adult Care Team)

Email: [safeguardingadults@westberks.gov.uk](mailto:safeguardingadults@westberks.gov.uk)

**For Children:**

Phone: 01635 503090

Email: [child@westberks.gov.uk](mailto:child@westberks.gov.uk)

## **Windsor & Maidenhead**

**For Adults:**

Phone: 01628 683744 OR 01344 786543 (out of hours)

Email: [BF.W&MSAB@bracknell-forest.gov.uk](mailto:BF.W&MSAB@bracknell-forest.gov.uk)

**For Children:**

Website for the board: <https://www.wamlscb.org/>

Phone: 01628 683234

Email: [lscb@rbwm.gov.uk](mailto:lscb@rbwm.gov.uk)

## **Wokingham**

Part of the Berkshire West Multi-Agency Safeguarding Board (<https://www.berkshirewestccg.nhs.uk/MASA>)

**Adults:**

Phone: 0118 974 6863

Email: [ASCmailboxdutyadultsafeguarding@wokingham.gov.uk](mailto:ASCmailboxdutyadultsafeguarding@wokingham.gov.uk)

**Children:**

Phone: 0118 908 8002 OR 01344 786 543 (out of hours)